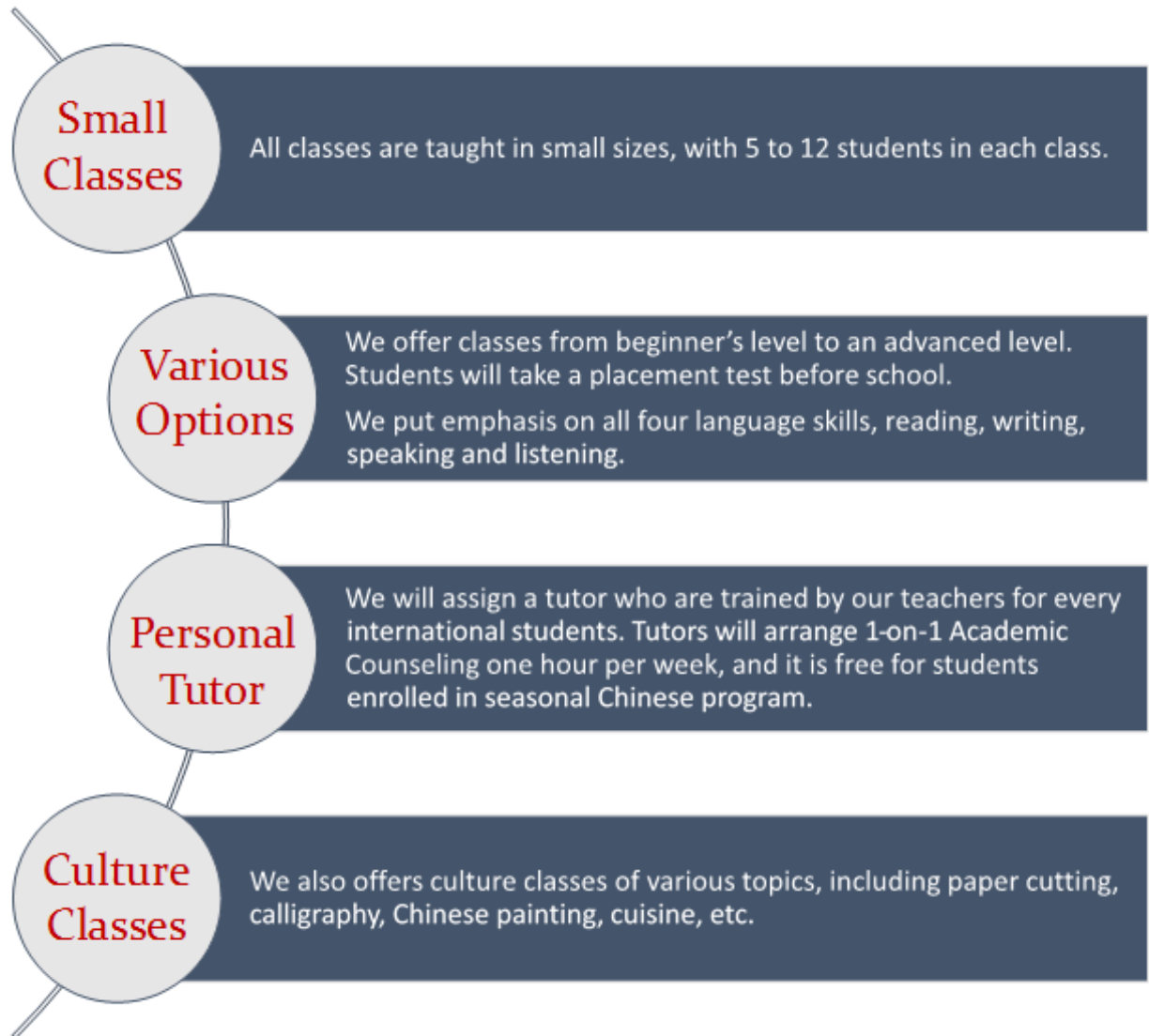


# 2018 Seasonal Chinese Program

- Program Features



- Recruiting information

Chinese Programs are open to foreigners who are over 18 years old or possess at least a high school diploma or its equivalent.

- Course Information

### 2018 Academic Year Charges Form

	Spring Session	Summer Session	Two-Month Summer Session	Autumn Session	Winter Session
<b>Application Deadline</b>	Feb 5	May 28	Jun 25	Aug 27	Nov 1
<b>Registration Date</b>	Feb 21	Jun 4	Jul 2	Sep 3	Nov 27
<b>Course Dates</b>	2018/2/26~5/25	2018/6/11~8/31	2018/7/9~8/31	2018/9/10~11/30	2018/12/10~2019/2/1
<b>Tuition</b>	NT\$27,000	NT\$27,000	NT\$20,000	NT\$27,000	NT\$20,000
<b>Total Hours of Class Time</b>	180 hours/session	180 hours/session	120 hours/session	180 hours/session	120 hours/session

- How to Apply

#### Submit your application

Fill out the **application form** (Please download the form, fill out and email to: [nancy0714@cc.ncue.edu.tw](mailto:nancy0714@cc.ncue.edu.tw) . Or you can mail by standard post to: No.108, Xueshi St., Changhua City 500, Taiwan)

Application documents require:

- Application Form
- A photocopy of your high school diploma or above  
(If your diploma is not issued in Chinese or English, please have it translated by a certified translator.)
- A photocopy of your passport's information page
- A health certificate
- A Financial Statement
  1. A financial statement issued within 3 months and shows an ending balance exceeding USD 2,400 or its equivalent.
  2. If using a family member's financial statement, please ask her or him to write a guarantor letter stating willingness to support your stay in Taiwan.

3. If you are a scholarship recipient, you may submit your scholarship certificate in place of a financial statement. A proof of bank loan can also be submitted in place of a financial statement.
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- A financial Guarantee (If you using a family member's financial statement please fill out this form.)
- A photocopy of a two-inch photo

\* It takes approximately two weeks for us to process your application. Once approved, your admission letter will be sent to you by standard post, and a scanned copy of the letter will also be sent to you by email.

- Other Fees (NTD)

Item	Amount	Notes
<b>New Student Registration Fee</b>	1,000	Only for first-time registered students. Not required for re-enrolled students.
<b>Mandatory Accidental Insurance Fee</b>	Around 500~1,500 below 180 days (The exact amounts depend on how many days in Taiwan)	Demanded by the Ministry of Education, it is compulsory for foreign students to be enrolled in a mandatory accidental insurance plan. The fee is waived for students who present a proof of coverage under other accidental insurance plans.
<b>Health Insurance Fee</b>	About 750 per month	After 6 months studying in Taiwan
<b>Textbooks and other study materials (estimated)</b>	Around 700/ 4 or 8 weeks per term Around 1,500/ 12 weeks per term	The exact amounts depend on the textbook used in each class.
<b>Transportation Fee</b>	630-700 /per person	Pick up at Tao-Yuan Airport to DOC on the planned day.

- Refund Policy

- ★ Please go to DOC Office to apply for refunds. Average processing days for refund requests are 7-10 working days.

- ★ The Refund Policy is based on the Ministry of Education’s Guidelines for Colleges with Extension Education Programs.

- ★ ” Refunds” refer to tuition cost only. Other costs, including application fees and insurance costs, will not be refunded.

<b>Refund Percentage of Tuition</b>	<b>Applications Submitted</b>
<b>90%</b>	No later than the day before the program starts.
<b>50%</b>	before 1/3 of the program is completed
<b>No refunds</b>	after the program is 1/3 completed

- ★ Students who pay for the next term in advance for the purpose of visa application may request for a full refund if their visa application is rejected. The refund request must be submitted with a proof of visa rejection before the new term starts or within the first week of the new term.

- Payment

- ★ tuition payment in cash (NTD only) or by credit cards (Visa, MasterCard, JCB).

- ★ Students must register and pay the tuition fees in DOC (abbrev Division of Chinese) office which is in the Language Center Building after arriving in Changhua.

All application materials must be received before the application deadline and cannot be returned once submitted. In order to leave enough time for visa application, we suggest applicants to send their application materials as early as possible. After applicants receive the admission letter, applicants should register, make payment, and take a placement in person on the registration days indicated on the letter.