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| **School International Exchanges Form** | |
| **School Information (Please fill in the form in English )** | |
| 1. The full name of school | Name of school：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2. School level | □Primary/Elementary school  □Junior high school  □General high school  □Technical senior high school  □Comprehensive school  □Cross education level school |
| 3. Student grade level | Multiple choices are accepted.  □Grade 1 □Grade 2 □Grade 3  □Grade 4 □Grade 5 □Grade 6  □Grade 7 □Grade 8 □Grade 9  □Grade10 □Grade 11 □Grade 12  □Other \_\_\_\_\_\_\_\_\_\_\_ |
| 4. Number of teaching staff & enrollment | Number of full-time teachers：\_\_\_\_\_\_person(s)  Number of students: \_\_\_\_\_\_\_\_\_\_person(s) |
| 5. School’s type | □Public □Private □National □Other\_\_\_\_\_\_\_\_\_\_\_ |
| 6. Composition of students | □Boys’ School □Girls’ School  □Coeducation □Other\_\_\_\_\_\_\_\_\_\_\_ |
| 7. The main instruction languages | Multiple choices are accepted.  □English □French □German □Indonesian □Japanese  □Korean □Mandarin □Spanish □Thai □Vietnamese  □Other \_\_\_\_\_\_\_\_\_\_\_ |
| 8. Foreign language program | Multiple choices are accepted.  □English □French □German □Indonesian □Japanese  □Korean □Mandarin □Spanish □Thai □Vietnamese  □Other \_\_\_\_\_\_\_\_\_\_\_ |
| 9. Number of overseas sister schools | Total：\_\_\_\_school(s)，There are：  ⬜ Asia Country & Name of school：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ⬜ Europe Country & Name of school：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ⬜ America Country & Name of school：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ⬜ Africa Country & Name of school：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ⬜Oceania Country & Name of school：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 10. School location | Country：\_\_\_\_\_\_\_\_\_\_\_\_\_\_  State/City/ District：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 11. School postal address |  |
| 12. School website |  |
| 13. School’s brief history and features |  |
| 14. Contact person | □Mr. □Ms. □Mrs.  Family name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  First name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Job Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 15. Contact information | Office phone number (+country code): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Office contact E-mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **Proposed exchange partner** | | |
| 1. Proposed exchange school level | Multiple choices are accepted.  □Primary/Elementary school, Note：\_\_\_\_\_\_\_\_  □Junior high school, Note：\_\_\_\_\_\_\_\_  □Senior high school, Note：\_\_\_\_\_\_\_\_  □vocational high school, Note：\_\_\_\_\_\_\_\_ | |
| 2. Proposed language for communication | Multiple choices are accepted.  □English □French □German □Indonesian □Japanese  □Korean □Mandarin □Spanish □Thai □Vietnamese  □Other \_\_\_\_\_\_\_\_\_\_\_ | |
| 3. Proposed grade level of exchange students | Multiple choices are accepted.  □Grade 1 □Grade 2 □Grade 3  □Grade 4 □Grade 5 □Grade 6  □Grade 7 □Grade 8 □Grade 9  □Grade10 □Grade 11 □Grade 12  □Other \_\_\_\_\_\_\_\_\_\_\_ | |
| 4. Proposed type of exchange school | Multiple choices are accepted.  □Public □Private □National  □Other\_\_\_\_\_\_\_\_\_\_\_ | |
| 5. Proposed composition of exchange students | Multiple choices are accepted.  □Boys’ School □Girls’ School  □Coeducation □ Other\_\_\_\_\_\_\_\_\_\_\_ | |
| **Online Activities for International Exchanges** | | |
| 1. Proposed types of exchange activities | Multiple choices are accepted.  □E-pals, Note：\_\_\_\_\_\_\_\_  □Language exchanges, Note：\_\_\_\_\_\_\_\_  □Cross-border curriculum development, Note：\_\_\_\_\_\_\_\_  □Culture exchanges, Note：\_\_\_\_\_\_\_\_  □Theme-based discussion (including SDGs) , Note：\_\_\_\_\_\_\_\_  □Participation in international projects, Note：\_\_\_\_\_\_\_\_ | |
| 2-1. Proposed periods for asynchronous activities | From： To：  (YYYY/MM/DD) ～ (YYYY/MM/DD) | |
| 2-2. Proposed slots for synchronous activities | ＊Based on Taiwan time UTC+8   1. Date: YYYY/MM/DD   Weekdays: Monday to Friday  Exact time: 8:00 a.m.--17:00  Other: Specific slot \_\_\_\_\_\_\_\_\_\_\_ | |
| 3. Proposed participants for Exchange activities | Total：\_\_\_\_\_\_\_\_\_\_ person(s)  Students：\_\_ \_\_\_ person(s)  [□Male \_ \_person(s) / □Female\_\_ person(s)]  Teachers：\_\_\_\_\_ person(s)  [□Male \_ \_person(s) / □Female\_\_ person(s)]  Others：\_\_\_\_\_ person(s)  [□Male \_ \_person(s) / □Female\_\_ person(s)] | |
| 4. Recommended Internet and equipment availability | Multiple choices are accepted.  □Computers, Note：\_\_\_\_\_\_\_\_  □Internet, Note：\_\_\_\_\_\_\_\_  □Equipment for video conferencing, Note：\_\_\_\_\_\_\_\_  □Video conferencing settings for groups, Note：\_\_\_\_\_\_\_\_  □Other \_\_\_\_\_\_\_\_ | |
| 5. Available software | Multiple choices are accepted.  □ Google Meet  □ Zoom  □ Webex  □ Microsoft Teams  □ Other\_\_\_\_\_\_ | |
| **Exchange activities** | | |
| 1. Proposed types of exchange activities | | Multiple choices are accepted.  □Sister school MOU signing/visiting  □Auditing classes  □Language and cultural courses  □Social and humanities experience education programs  □Workshops  □Skill exchange programs  □Short-term teacher and student exchange programs  □Others：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2. Proposed periods | | From： To：  (YYYY/MM/DD) ～ (YYYY/MM/DD) |
| 3. Proposed participants for Exchange activities | | Total：\_\_\_\_\_\_\_\_\_\_ person(s)  Students：\_\_ \_\_\_ person(s)  [□Male \_ \_person(s) / □Female\_\_ person(s)]  Teachers：\_\_\_\_\_ person(s)  [□Male \_ \_person(s) / □Female\_\_ person(s)]  Others：\_\_\_\_\_ person(s)  [□Male \_ \_person(s) / □Female\_\_ person(s)] |
| 4. Proposed accommodation arrangement | | Multiple choices are accepted.  Please rank each of the following items in order of priority from 1 to 5. (1 is the first priority and 5 is the least priority)  \_\_\_\_ Hotel  Note：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_ Hostel  Note：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_ Dormitory  Note：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_ Host family  Note：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_ Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Note** | | |
| If you have any further question, please leave your question in the box below. | | |
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