

2019 Seasonal Chinese Program

- **Program Features**

- ✚ **Small Classes:** All classes are taught in small sizes, with 5 to 12 students in each class.
- ✚ **Various Options:** We offer classes from the beginning level to an advanced level. Students will take a placement test before the term starts. We put emphasis on all four language skills, listening, speaking, reading and writing.
- ✚ **Personal Tutor:** We will assign a tutor trained by our teachers for each international student. Tutors will arrange 1-on-1 academic counseling one hour per week free for students enrolled in seasonal Chinese program.
- ✚ **Culture Classes:** Our cultural classes include paper cutting, calligraphy, Chinese painting, cuisine, etc.

- **Recruiting information**

Chinese Programs are open to foreigners who are over 18 years old with a high school or higher diploma or its equivalent.

- **2019 Academic Year Course Information and Charges Form**

	Spring Session	Summer Session	Two-Month Summer Session	Autumn Session	Winter Session
Application Deadline	Feb. 11	May. 13	Jun. 3	Aug. 12	Nov. 11
Registration Date	Feb. 25	May. 27	Jul. 24	Aug. 26	Nov. 25
Course Dates	2019/3/4~5/26	6/3~8/25	7/1~8/25	9/2~11/24	12/2~2020/1/26
Tuition	NT\$27,000	NT\$27,000	NT\$20,000	NT\$27,000	NT\$20,000
Special offer	Register for two seasonal Chinese programs (either Spring and Summer session, or Fall and Winter session), and you can take one credited Chinese course for free. Details: http://lc.ncue.edu.tw/files/14-1010-15119,r2-1.php?Lang=zh-tw				
Total Hours of Class Time	180 hours/session	180 hours/session	120 hours/session	180 hours/session	120 hours/session

- **How to Apply**

Submission of Application

Fill out the

application form

- 1、 email to: nancy0714@cc.ncue.edu.tw
- 2、 mail to: No.108, Xueshi St., Changhua City 500, Taiwan

- **Application documents required**

- 1、 Application Form
- 2、 A photocopy of your high school diploma or above
(If your diploma is not issued in Chinese or English, please have it translated by a certified translator.)
- 3、 A photocopy of your passport's information page
- 4、 A health certificate
- 5、 A financial statement
 - I. The financial statement has to be issued within 3 months with an ending balance exceeding USD 2,400 or its equivalent.
 - II. A financial statement under a family member's name requires a guarantor letter stating willingness to support your stay in Taiwan.
 - III. If you are a scholarship recipient, you may submit your scholarship certificate in place of a financial statement.

- 6、 A financial Guarantee (If you are using a family member's financial statement please fill out this form.)

- 7、 A Study plan
- 8、 A two-inch photo

* It takes approximately two weeks for us to process your application.
Once approved, your admission letter will be sent to you by standard post, and a scanned copy of the letter will also be emailed to you.

● **Other Fees (NTD)**

Item	Fees	Notes
New Student Registration	NT\$1,000	Only for first-time registered students. Not required for re-enrolled students.
Mandatory Accidental premiums Insurance	NT\$600/per month, Group Foreign Students Health & Accident Insurance. (The exact amounts depend on the number of days you stay in Taiwan)	Demand by the Ministry of Education, required for foreign students to be enrolled in a mandatory accidental insurance plan. This insurance is waived for students who present a proof of coverage under other accidental insurance plans.
Health Insurance	About NT\$750 per month	After 6 months getting ARC in Taiwan
Textbooks and other materials (estimated)	Around NT\$1,000~2,000 / per term	The exact costs depends on the textbooks used in each class.
Transportation	NT\$630-700 /per person	One time pick-up fee from Taoyuan Airport to NCUE.

● **Refund Policy**

- 1、 Please go to the language center office to apply for refunds. Average processing days for refund requests are 7-10 working days.
- 2、 The Refund Policy is based on the Ministry of Education's Guidelines for Colleges with Extension Education Programs.
- 3、 Only tuition fees are refundable. Other costs, including application fees and insurance costs, will not be refunded.

Refund Percentage of Tuition	Applications Submitted
90%	No later than the day before the program starts.
50%	before 1/3 of the program is completed
No refunds	after the program is 1/3 completed

★Students who pay for the next term in advance for the purpose of visa application may request a full refund of tuition only, if their visa application is rejected. The refund request must be submitted with a proof of visa rejection before the new term starts or within the first week of the new term.

- **Payment**

- 1、 Tuition can be paid in cash (NTD only) or charge by credit cards (Visa, MasterCard, JCB).
- 2、 Students must register and pay the tuition fees at the language center office which is in the Language Center Building after arriving in Changhua.

All application materials must be received before the application deadline and cannot be withdrawn once submitted. In order to leave enough time for visa application, we suggest you to send application materials as early as possible. After applicants receive the admission letter, they should register, make payment, and take a placement test in person on the registration days indicated on the letter.